

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MINUTES OF MEETING

June 8, 2011

July 13, 2011
Agenda Item 5

Board of Supervisors Chambers
Martinez, CA

1. Chair Michael McGill called the meeting to order at 1:30 p.m.
2. The Pledge of Allegiance was recited.
3. Roll was called. A quorum was present of the following Commissioners:
City Members Rob Schroder and Don Tatzin and Alternate Tom Butt.
County Members Federal Glover and Gayle Uilkema.
Public Member Alternate Sharon Burke.
Special District Members Michael McGill and Alternate George Schmidt.
Present were Executive Officer Lou Ann Texeira, Legal Counsel Sharon Anderson, and Clerk Kate Sibley.
4. Approval of the Agenda
Upon motion of Uilkema, second by Tatzin, the agenda was adopted unanimously.
5. Public Comments
There were no public comments.
6. Approval of May 11, 2011 Meeting Minutes
Upon motion of Tatzin, second by Glover, the minutes for the May 11, 2011 meeting were approved unanimously.
7. LAFCO 11-04 - Annexation 179 to Central Contra Costa Sanitary District (CCCSD)
The Executive Officer provided an overview of a proposal filed by CCCSD to annex 21 properties located in 10 separate areas in the Town of Danville to facilitate the extension of sewer services and eliminate islands within the District. It was noted that to date no protests had been received.
Jarred Miyamoto-Mills, Principal Engineer for CCCSD, noted that this is part of the District's ongoing work to include all unannexed properties within the District's boundary in response to findings of LAFCO's Municipal Service Review. They expect to submit a few more applications.
Upon motion of Uilkema, second by Glover, the Commission unanimously closed the public hearing and certified that it reviewed and considered the information contained in the environmental documents, and found the proposal categorically exempt from CEQA; approved the proposal to be known as Annexation 179 to CCCSD, with specified conditions; determined that the territory being annexed is liable for the continuation of taxes, assessments and charges; found that the subject territory is inhabited, has less than 100% consent of the affected landowners and registered voters, that no affected landowners/registered voters opposed the annexation, that the annexing agency has given

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written consent to the waiver of conducting authority proceedings, waived the protest proceeding, and directed staff to complete the proceeding.

8. Police Services MSR and SOI Updates - Request to Continue Public Hearing

The Executive Officer reported that, due to delays and to allow adequate time for local agencies to review and respond to data and agency profiles, additional time is needed to complete and circulate the MSR report. The project team expects to release the Public Review Draft later in June.

Upon motion of Tatzin, second by Glover, Commissioners unanimously continued the public hearing on the MSR report to the August 10 LAFCO meeting.

9. Northeast Antioch Update

The Executive Officer gave an overview and brief chronology of the issues pertaining to the pending annexation of the Northeast Antioch area, and presented the written monthly report submitted by City of Antioch and Contra Costa County, noting that the May 23 meeting was attended by Commissioners McNair and Meadows and LAFCO staff.

Staff noted that the next meeting is scheduled for June 27, and neither Commissioners McNair and Meadows will be able to attend.

Upon motion of Uilkema, second by Tatzin, Commissioners unanimously appointed Chair McGill as an alternate to attend Northeast Antioch meetings should Commissioners McNair and Meadows be unable to attend.

The Chair noted his appreciation of the level of reporting provided by the City and County.

10. East County Fire Service Update

The Executive Officer provided an update on recent actions and discussions involving East Contra Costa FPD (ECCFPD), the cities of Brentwood and Oakley, San Ramon Valley FPD, Cal Fire, and other interested parties, which could potentially lead to significant changes in the delivery of fire and emergency medical services in East County, challenged by declining revenues.

Commissioners discussed the establishment, history and evolution of ECCFPD, including recent changes on the board, which was reconfigured in 2010.

Erick Stonebarger, Brentwood City Councilmember and member of the ECCFPD Board, explained that the City of Brentwood feels it is necessary to pursue a "Plan B," although the City is committed to finding solutions for ECCFPD to make the District fiscally sustainable. Stonebarger noted he has stepped down from the presidency of the ECCFPD Board as of the last meeting in order to avoid any perception of conflict of interest. In response to questions, Stonebarger commented on proposals for new revenue (i.e., parcel tax, benefit assessment), the Sunshine Station, and pursuit of a directly elected board.

Jim Frazier, Oakley Mayor and member of the ECCFPD Board, noted that he is a member of the ad hoc committee formed to explore options for additional revenues for ECCFPD, that there will always be revenues for ECCFPD, and that ECCFPD will not become insolvent.

Commissioners requested that staff provide monthly updates on this issue.

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11. LAFCO Training Options

The Executive Officer presented a draft agenda for a Commission-focused strategic workshop that would focus on emerging LAFCO issues and complement CALAFCO training.

Commissioners discussed proposed agenda topics and possible dates.

Upon motion of Tatzin, second by Glover, Commissioners unanimously set August 15, 2011 for the strategic workshop; directed staff to locate a central meeting facility; and authorized the Executive Officer to execute an agreement with Bill Chiat of Alta Mesa Group in an amount not to exceed \$1,400 for workshop facilitation.

12. Baracco and Associates Contract Extension

The Executive Officer reported that, due to the delays in the Police Services MSR, it is necessary to extend the contract with Baracco and Associates.

Upon motion of Uilkema, second by Schroder, Commissioners unanimously approved a time-only extension and directed staff to execute a contract amendment extending the term to September 30, 2011.

13. Special District Risk Management Authority (SDRMA) Board Election

The Executive Officer drew Commissioners' attention to the material for election of board members to the SDRMA, a joint powers public agency that provides a full-service risk management program for California's local governments. As members of SDRMA, Contra Costa LAFCO has the opportunity to vote for up to three candidates for seats on the board.

Upon motion of Uilkema, second by Tatzin, the Commission appointed Commissioners Schroder and Burke to review the candidates and make recommendations at the July 13 LAFCO meeting.

14. CALAFCO 2011 Conference Material and Call for Board of Directors and Achievement Award Nominations

The Executive Officer presented information on the CALAFCO 2011 Annual Conference, and nominations for board members and achievement awards. Discussion ensued regarding possible board nominations; it was decided to forgo those for 2011.

Upon motion of Tatzin, second by Glover, Commissioners unanimously appointed Chair McGill as the voting delegate to the CALAFCO 2011 Annual Conference.

Upon motion of Uilkema, second by Schroder, Commissioners unanimously supported the suggestion that Central Contra Costa Sanitary District be nominated for a "Project of the Year" Achievement Award to recognize the work that it has done to clean up its boundaries and out of agency service connections, its use of interns, and its exemplary community outreach efforts.

Ms. Texeira also noted that she was asked to serve as the CALAFCO Executive Officer subject to confirmation by the CALAFCO board at the upcoming conference. The Commission unanimously supported the appointment.

15. Correspondence

The Commission had no comments on the correspondence.

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16. Commissioner Comments and Announcements

In response to a question from Commissioner Burke, the Executive Officer reported that County Public Works will pursue annexation of the Round Hill area to CSAR-7/A with the help of a consultant, and will serve as lead agency pursuant to CEQA.

17. Staff Announcements and Pending Projects

Staff commented on correspondence, pending projects, CALAFCO legislation, and news articles.

The meeting was adjourned at 2:39 p.m.

Final Minutes Approved by the Commission on July 13, 2011.

AYES:

NOES:

ABSTAIN:

ABSENT:

By _____
Executive Officer

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